

Work Teams That WORK! – Action Steps

Are you the leader of your team? Every expression and comment (or even off-hand remark) plays an important part in the overall morale and outlook of the team. Ask yourself what you could do to improve upon your input. What can you do today to acknowledge the efforts of your team? Take the Action Steps to get a clear idea of how you can relate this information to *you, your team and your organization*.

Individuals

Consider yourself and your team members. Name two ways that you could improve your team's performance by improving individual skills. Think about how your team members might be more open, supportive, or active.

1. _____

2. _____

Relationships

What is the tenor of the feedback (both given and received) in your team? Write an open-ended answer describing how your feedback model can be altered, if it isn't adding to the solution or improvement that you are seeking.

Answer: _____

Skills

Maintaining focus is essential and also very challenging. Brainstorm with you team on 3 ways you can bring the group back from a negative digression or a tailspin into details that disregard the bigger picture.

1. _____

2. _____

3. _____